Part 1 Installation and unload of Software

1.1 Basic Steps of Installation

1. If you system is Windows XP, it's required to install patch Windows XP SP3.

2. Install software Access Control.

1.2 Basic requirements for hardware of Installation

Memory: 1GB. Hard Disk: 1GB above of free space.

1.3 Operating system supported by software

Windows XP SP3 Windows 7 Windows 8 Windows Server 2003 SP2 Windows Server 2008 Windows Server 2008 R2

1.4 Software setup

First puts in the CD to CD-ROM, then run the applications of "setup.exe".



Click "English"

For the following components:	
Windows Installer 3.1	
Please read the following license agreement. Press the page down k see the rest of the agreement.	ey t
SUPPLEMENTAL END USER LICENSE AGREEMENT FOR MICROSOFT SOFTWARE ("Supplemental EULA")	
IMPORTANT: READ CAREFULLY - The Microsoft operating system components accompanying this Supplemental EULA, including any "online" or electronic documentation ("OS Components") are subjec to the terms and conditions of the agreement under which you have licensed the applicable Microsoft operating system product described below (each an "End User License Agreement" or "EULA") and the terms and conditions of this Supplemental EULA. BY INSTALLING,	t
View EULA for printing	
Do you accept the terms of the pending License Agreeme	ent
If you choose Don't Accept, install will close. To install you must acce this agreement.	ept
Accept Don't Accept	

Click "Accept"

or the follow	ving components:
NET Fram	nework 2.0 SP2
Please read t	the following license agreement. Press the page down
	of the agreement.
MICRO	OSOFT SOFTWARE
	지하거 귀엽 것 같아? 정말 잘 걸었다. 김 친구가 많아요. 그 2007년 2017년 2017
	OSOFT SOFTWARE EMENTAL LICENSE TERMS
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SUPPL MICROS FOR MIC FOR MIC View E Do you accord	EMENTAL LICENSE TERMS SOFT .NET FRAMEWORK 2.0 SP2 CROSOFT WINDOWS OPFRATING EULA for printing cept the terms of the pending License Agreen

Click "Accept"



Click "Yes"

icce	ss Control Setup
3	Installing .NET Framework 2.0 SP2
uite	Integration Toolkit Executable
рг	uite Integration Toolkit Executable has encountered a oblem and needs to close. We are sorry for the convenience.
	f you were in the middle of something, the information you were working on night be lost.
F	Please tell Microsoft about this problem.
Ş	We have created an error report that you can send to help us improve Suite Integration Toolkit Executable. We will treat this report as confidential and anonymous.
¢	
	o see what data this error report contains, <u>click here.</u>
	o see what data this error report contains, <u>click here.</u> Send Error Report Don't Send

If the error occurs, need to install xp sp3. then install the software.

"Microsoft . NET Framework" is required to install, please do not skip. If you do not install "Microsoft . NET Framework", the program will not work correctly. The system will enter into next step for you to install Access Control , if your computer

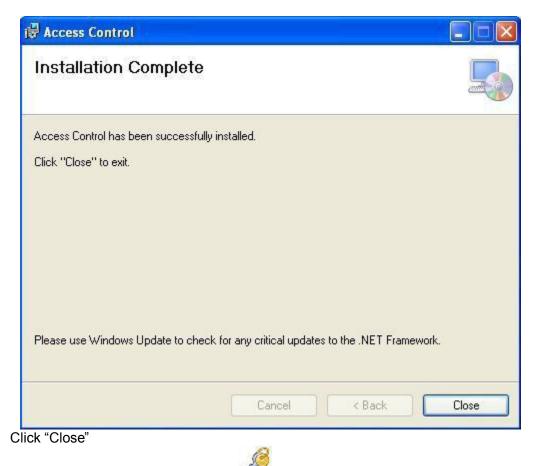
has installed it.



Click "Next"

Access Control	
Select Installation Folder	
The installer will install Access Control to the following fold	lder.
To install in this folder, click "Next". To install to a differen	ent folder, enter it below or click "Browse".
<u>F</u> older:	
Eolder: C:\AccessControl\	Browse
7	Browse Disk Cost
- C:VAccessControl	Disk Cost
7	Disk Cost
C:\AccessControl\	Disk Cost

Click "Next"



After the installment completes, The will created automatically and display in computer screen.

1.5 Software Remove

Click [start] > [Settings] > [Control Panel]

🕏 Control Panel		
	Help earch 🌮 Folders 🗔 🕶	At .
Address Control Panel		💌 🄁 Go
Control Panel 🛞	Pick a category	
See Also	Appearance and Themes	Printers and Other Hardware
 Windows Update Help and Support Other Control Panel Options 	Network and Internet Connections	User Accounts
	Add or Remove Programs	Date, Time, Language, and Regional Options
	Sounds, Speech, and Audio Devices	Accessibility Options
	Performance and Maintenance	Security Center

Click "Add or Remove Programs"

🐻 Add or Rei	move Programs			- 🗆 🛛
	Currently installed programs:	Show updates	Sort by: Name	~
C <u>h</u> ange or Remove Programs	Access Control		Size	8.54MB
	To change this program or remove it from you	r computer, click Change or Remove.	Last Used On 4	requently /27/2011 Remove
Add <u>N</u> ew Programs	Microsoft .NET Framework 4 Client Profile			182.00MB
6	Microsoft .NET Framework 4 Extended Microsoft Tools		Size	46.04MB 5.80MB
Add/Remove <u>W</u> indows Components	Windows XP Service Pack 3			
•				
Set Pr <u>o</u> gram Access and Defaults				
	<u>.</u>			

Find software "Access Control" in "Currently installed programs", Click "Remove".



Part 2 Basic Operation of Software

2.1 Login

Click the or run [start] > [Programs] > [Access Control] > [Access Control], It will open up the Login windows as follows:

User Na				_	
Passwo	rd:	_	_		
	-		-		
		OK	E	xit	

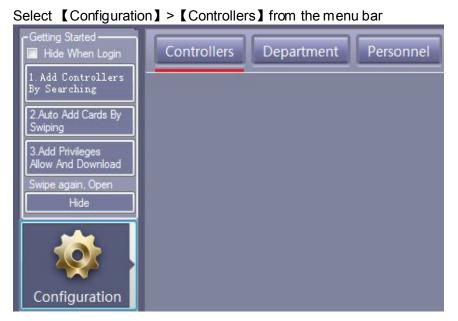
The default user name is " abc ", the password is "123".

It is recommend to change the user name and password at the first use.



2.2 Parameter Settings of Equipment

2.2.1 Add/Set up Controller



click the ".+ .NEW" to add the controllers into system.

A Controller	4 1				×
	"Controller #	2	* Required		
		1	Z Active		
		Small Network			
		🕚 Medium, large Net	work, Internet		
	Note:				
	Zone:		•	Zones	
	r				
	ļ	Next >>	Cancel		

The product S/N (namely each controller serial number) may check on the PCB's label S/N:********* on the controller board.

Attention: If the product S/N which you writed is not same as the PCB's label S/N:******** the software can't communicate with the controllers.

Small-scale LAN: Support TCP/IP communication, all controllers are in the same network segment

Medium, large scale LAN, or Internet: Support TCP/IP communication for different network segment controllers.

ontroller our Doors							
	Door Name		D	oor Control S	tate	Door D	elay(sec)
Door 1#	Entrance Door	🛛 🗹 Active	O Control	🔵 Open	Close	3	\$
Door 2#	Manager Room Door	🗹 Active	Ocontrol	🜔 Open	🔘 Close	3	\$
Door 3#	HB	🛛 🗹 Active	 Control 	🔵 Open	🔘 Close	3	\$
Door 4#	Meeting Room Door	🗹 Active	 Control 	🔵 Open	Close	3	\$
	Reader Position						
Door1# In Reader	ln	🛛 🗹 Attend					
Door2# In Reader	In	🗹 Attend					
Door3# In Reader	In	Attend					
Door4# In Reader	In	🗹 Attend					
		ок	Canc				

"Door Name" and "Reader Position" can be modified

Door Delay Time (Second) can be changed.

Mark "Active": by \checkmark , the control console will display each door; otherwise, it won't display. Mark "Attend":by \checkmark , the records on card reader can be used as attendance records; otherwise, it cann't.



NOTE: IF you want to keep the door always open or Close, Please follow below steps: Select 【Configuration】 Then click Controllers > Double Click Highlighted S/N #

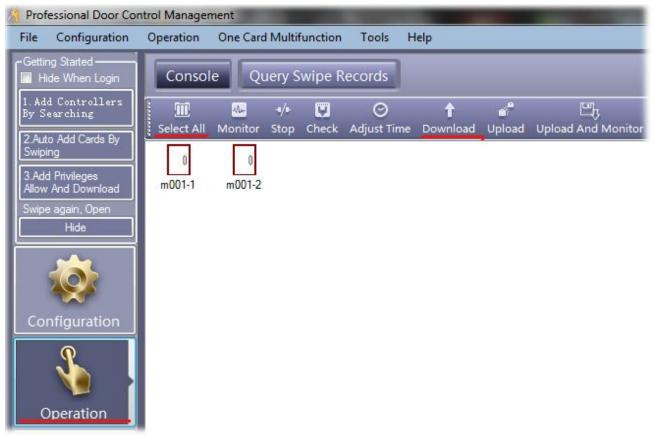
Getting Started Hide When Login	Controller	Dep	artment	Personnel	Access	Privilege	Time Profile	Pwd M0
1 Add Controllers By Searching	Get + Search New	/ X Edit Del	a Print Expo	E Q nt To Excel Find	(All Zones)		•	~
2 Auto Add Cards By Swiping	Controller#		Active		PORT	Zone	Note	
LAdd Privlieges Now And Download	▶ 1	223103876	V		60000			m001-1; m00
wipe again, Open								
Hide								

*Controiler #:	1	* Required		
"SN:	223103876	Active		
	Small Network			
	Medium, large Ne	twork, Internet		
Note:				
	(
Zone:		•	Zones	
ĩ	Next >>	Cancel		



Controller				
Four Doors				
	Door Name		Door Control State	Door Delay(sec)
Door 1#	Entrance Door	🗹 Active	💿 Control 🌑 Open 🌑 Close	3 😂
Door 2#	Manager Room Door	🗹 Active	💿 Control 🌑 Open 🏾 💿 Close	3 😂
Door 3#	HR	🛛 🗹 Active	💿 Control 🌑 Open 🕒 Close	3 🤤
Door 4#	Meeting Room Door	🗹 Active	💿 Control 🌑 Open 🏾 🕒 Close	3 😂
	Reader Position			
Door1# In Reader	In	🗹 Attend		
Door2# In Reader	In	🛛 🗹 Attend		
Door3# In Reader	In	Attend		
Door4# In Reader	In	🗹 Attend		
		ок	Cancel	

Change the Door control state to Open or Closed. Click Ok.



Then Click >Operation > Click Sellect All > click Download

***Do not forget to change it back after changed.

2.2.1B Adjust Time

After first time to download software , You need to adjust time on software to let the access control board time to match your computer time.

Select [Operation] > Click > Select All > Adjust Time

ile	Configuration	Operation	One Card M	ltifunction	Tools H	lelp			
	ng Started de When Login	Conso	le Quer	y Swipe I	Records				
	d Controllers earching	1 III	and a second sec	•	Θ	t	•	et.	
	o Add Cards By	Select All	Monitor St	op Check	Adjust Time	Download	Upload	Upload And Monitor	Remote Oper
Swipi 3 Adr	ng d Privileges		1						
Allow	And Download	m001-1	m001-2						
Swipe	again, Open Hide								
	1 1144								
	<u> </u>								
Cor	nfiguration								
0	Operation								
	peration								
	X		Time	De	sc	1	nfo		
		(i) 1	14:15:3	7 m0	01-1[223103876	5] A	djust Time	Successfully:2015-03-17	14:15:36
	ttendance	(i) 2	14:15:3	7 m0	01-2[223103876	A I	diust Time	Successfully:2015-03-17	14:15:37

2.2.2 IP setting of Controller

Select [Configeration] > [Controllers] > [Search]

Search Controller							
Add Found To System		Search		Configu	re	Exit	
			∠ ∑ Se	arch Agair	n After Configure		
ID SN	IP	Mask	Gateway	PORT	MACAddr	PC IPAddress	Note
0001 201000003	192.168.0.0	255.255.255.0	192.168.0.0	60000	00-04-0B-FB-04-43	192.168.182.21	,WEB Disabled
0002 401000003	192.168.0.0	255.255.255.0	192.168.0.0	60000	00-04-17-E6-C6-43	192.168.182.21	WEB Disabled

Search need take around 5 Seconds. Click

"Configure"

	rch Controller									×
	Add Found To System		Search		Configu			Exit		
20 2010			1			n After Configure			N 2023	
ID 0001	SN 201000003	IP 192.168.0.0	Mask 255.255.255.0	Gateway 192.168.0.0	PORT	MACAddr 00-04-08-FB-04-4		PC IPAddress 92.168.182.21	Note WEB Disabled	
0001		192.168.0.0	255.255.255.0	192.168.0.0		00-04-08-FB-04-4		192.168.182.21	WEB Disabled	
and the second s								navnikati katelati		2
		A IP C	onfigure					1		
		L C	ontroller SN	401000003						
		м	IAC Address	00-04-17-E6-C6-4	3					
		IF	° Address	192.168.182.8]				
		s	ubnet Mask	255.255.255.0						
		D	refault Gateway	192.168.182.254	14 		1			
			Option >>]		Cancel				
								- 65		
2									2000	

Click "OK"

roller							
und To System		Search		Configu	re	Exit	٦
			Se Se	arch Agaiı	n After Configure		
sn	IP	Mask	Gateway	PORT	MACAddr	PC IPAddress	Note
201000003 1	03 192.168.0.0	255.255.255.0	192.168.0.0	60000	00-04-08-FB-04-43	192.168.182.21	,WEB Disabled
401000003 1	192.168.182.8	255.255.255.0	192.168.182.254	60000	00-04-17-E6-C6-43	192.168.182.21	,WEB Disabled

If you do not know your Network IP, Please click start on the right bottom corner of your computer. Then click RUN , then type CMD, Then Type ipconfig. You can find your IP , Subnet Mask and Default Gateway there.

2.2.3 Controller Zone

Select [Configeration] > [Controllers] > [New]

A Controller	<
*Controller #: 1 *SN: ▲ Active ● Small Network ● Mediumor, large Network, Internet Note: Zone: Zones	
Next >> Cancel	
Click "Zones"	
Click "Add Top Zone Asia OK Cancel Click "OK"	

A Zones	
+5 → × × Add Top Add Child Edit Delete	
Selected Zone	
Asia	
k the "Add Child" to add a new Child under the To	pp.

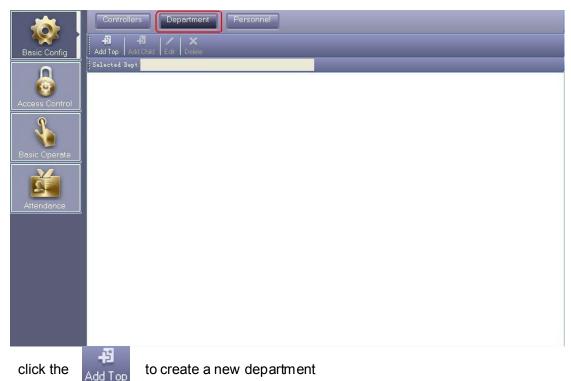
🥂 Add Child	
Zone Southeast Asia	
Click "OK"	
🕂 Zones	
-F3 -F3 ✓ × Add Top Add Child Edit Delete	
Selected Zone Asia	
E Asia	

Click 🔀	
🕂 Controller	
(
*Controller #:	1
"SN:	Active
	Small Network
	Mediumor, large Network, Internet
Note:	
Zone:	Zones
	Asia Asia\Southeast Asia
	Next >> Cancel

2.3 Operation of Department and Registered User

2.3.1 Add Department

Select 【Configuration】 > 【Department】 from the menu bar



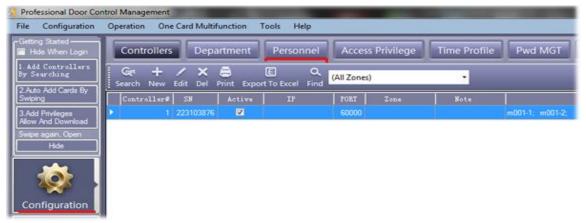
	Add To	р			
	Dept	Sales Dep			
Click "OK"		ОК	Cancel		
Basic Config	Top Add Child	Department Edit Delete	Personnel	-	
	ted Dept				

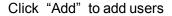
Click the Add Child to add a new Child under the Top.

	🔏 Add Child 🛛 🔯
	Dept Oversea Marketing
	OK Cancel
Click "OK"	
	Controllers Department Personnel
Basic Config	Add Top Add Child Edit Delete
	Selected Dept Sales Dep
Access Control	🕞 Oversea Marketing

2.3.2 Add and Edit a User

Select [Configuration] > [Personnel] from the menu bar





*User No.:	-	1 * Requ	uired	-
Name:	Hellen			
Card ID:	18016185	Pho	to	
Department:				
	versea Marketing		~	
Attendanc	е	🗹 Access Con	trol	
		Activate:	2010-04-28	*
		Deactivate:	2029-12-31	~

Remark: "User No." and "Name" must input. Card ID: Put the Last 8 digits on the RFID

card.

Add Next After you input all information of the user, click this button, you complete adding a user to the system, Meanwhile it will remain show the user windows and wait for

you input the next user's information.



Click "OK", This user has been added to the System.

User "Others" information

Sex:	Corp.:	12
Nationality:	Title:	
Religion:	Tech.Grade:	
Hometown:	Cert. Type:	
Birthday:	Cert. ID:	
Marriage:	Socail Insurance No.	
Political:	Join Date:	
Culture:	Leave Date:	
Work Phone:	Email:	
Mobile:	Addr.	
Home Phone:	PostCode:	
En, Name:	Note:	

2.3.3 Auto Add the registration card

Select [Basic Configure] > [Personnel] > [Auto Add]



If you selected "USBReader", must connect the assign card reader

Select "USB Reader" or "Controller", Click "Next"

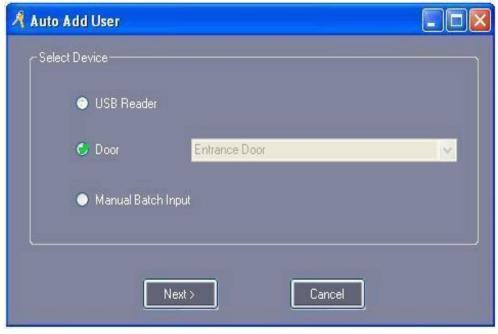
Default Dept.:		~
_	Total: Please Swipe.	
	🔲 User ID Opl	tion

After the card swiping

Auto Add User		
Default Dept.:		~
18013699 20807485 3000835 3544172 18013699	Total: 4 Please Swipe	
	User ID Option	
< Back		

Click "OK", Auto added to the Software.

Select Door Means You can add user by scan the RF ID card Or Keyfob from the Reader on the door.



Select "Manual Batch Input" ,Click "Next"

	Auto Add User 🛛 🛛 🔀
	Default Dept.:
	Start No.
	End No.
	User ID Option
Mar	al Input "Start NO." and "End NO."
	Auto Add User 🛛 🛛 🔀
	Default Dept.:
	Total:
	Start No. 18013377
	End No. 18013387
	User ID Option
	< Back OK Exit

Click "OK", All users card auto added to the Software.

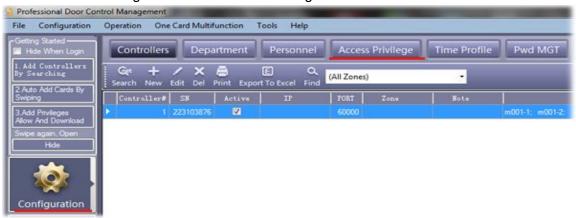
o Add Add Edit	🗙 🖨 Del Print Expo	E E ort To Excel Import C		🖉 🖌 Update Privilege	_			
me CardID Dept. Query Clear								
ConsumerNO	Name	Card ID	Attendence	Access Control	Active Date	Deactive Date	Department	
	Hellen	18016185	⊻	V	2011-04-28	2029-12-31	Sales Dep\0versea Marketin	
2	N20807485	20807485	~		2011-04-28	2029-12-31		
3	N3000835	3000835	 Image: A set of the set of the	V	2011-04-28	2029-12-31		
4	N3544172	3544172		V	2011-04-28	2029-12-31		
5	N18013699	18013699		V	2011-04-28	2029-12-31		
6	N18013377	18013377		V	2011-04-28	2029-12-31		
7	N18013378	18013378	~	V	2011-04-28	2029-12-31		
8	N18013379	18013379			2011-04-28	2029-12-31		
9	N18013380	18013380	~		2011-04-28	2029-12-31		
10	N18013381	18013381	V		2011-04-28	2029-12-31	Č.	
11	N18013382	18013382	v	V	2011-04-28	2029-12-31		
12	N18013383	18013383			2011-04-28	2029-12-31		
13	N18013384	18013384			2011-04-28	2029-12-31		
14	N18013385	18013385			2011-04-28	2029-12-31		
15	N18013386	18013386			2011-04-28	2029-12-31		
16	N18013387	18013387			2011-04-28	2029-12-31		

Attention: Auto add users, Name default is "N + Card Number"

2.3.4 Alter Single-user's Privilege

2.3.4.1 Access Privilege

Select [Configuration] > [Access Privilege] from the menu bar or shortcut.



	(All)		🖌 Sel		
3 4 6 7 8 9 10	Name Jack Tina Sharon Eric Steven Tom Grace Andy James	Card ID 20807485 3000835 3544172 18013377 18013378 18013379 18013380 18013381 18013381		NO Name Card ID 1 Hellen 18016185 5 Lucy 18013699	
Zone: ptional Doc	(All Zone	bs)		Selected Doors Entrance Door HR Manager Room Door	
				Meeting Room Door	

">>":Select all "Users" or Select all "Optional Doors"
">":Select one "Users" or Select one "Optional Doors".
"<": Cancel one "Selected Users" or Cancel one "Selected Doors".

"<<":Cancel all "Selected Users" or Cancel all "Selected Doors".



1

After clicking this button, and then **basic operation << upload**, the selected users can pass through selected doors.



After clicking this button, the selected users can pass through

selected doors.



After clicking this button, and then **operation >> download**, the selected users can't pass through selected doors.

2.3.5 Card Lost

If someone has lost his card, he must register the lost card, and then redistributes a new card to someone . The steps as follows:

🔏 Card Lost	
Name: <mark>Hellen</mark>	
Lost Card ID:	18016185
New Card ID:	18014987
OK) Exit

Select [Configuration] > [Personnel] > [Card Lost]

Input "New Card ID" :18014987

Click "OK"

2.5 Console

Select 【Operation】>【Console】 from the menu bar .The console window contains many basic operations. For example, "Check", "Adjust Time", "Upload", "GetRec" and "Monitor".



2.5.1 Controller's Info Check

Conso	e Query S	wipe Records			
Select All	Monitor Stop Chec		ec Realtime Get Clear Run Info	All Zones) 🔹	
Entrance Door	HR Man Room				
	Time	Desc	Info	Detail [2/2]	
D 1	23:34:12	[Entrance Door Need Ad	[401000003]RealClock: sho	Entrance Door	Q 1
i) 2	23:34:12	Entrance Door[401000003]	Closed;OnLine;Door_Delay(Sec)	Door Status: Door Control:	Closed OnLine
				Door_Delay(Sec): ControllerSN: IP: 192.168. Swipes: 8 Privielges: RealClock: Firmware Version: Enabled	3 401000003 182.8 2 2011-04-29 14:29:01 Frida; V3.11 [2011-01-13]

Select [Operation] > [Console] > [Check] from the menu bar

It will show the control's basic information .such as the amount of swipings and privileges, Door status, control status, open delay (sec) .If the controller is well communicated with computer, the door label's color is green , and otherwise the color is red.

Consol	e Query S	Swipe Records				
Select All	Monitor Stop Che	〕 ⊘ ↑ ck Adjust Time Upload	GetRec Realtime Get	💼 🕻 Clear Run Info	All Zones)	×
Entrance Door		In Door Room Door				
	Time	Desc	Info		Detail [1/1]	
3 1	23:30:47	Meeting Room Door	Communicate Fail	edControllerS	Meeting Room Communicate F ControllerSN: IP: 192.	Door ailed 401000003 168.182.8

2.5.2 Upload Setting

Select [Operation] > [Select All] > [Download] from the menu bar



Click "OK"

If there have setting any information, you must download the database' configuration to access controllers in order to keep the software have same information with controllers.

2.5.3 Real-time Monitoring

Console	Query Swipe Reco	rds	
Select All Month		nne Upload GetRec Realine Get Clear Run	rdo (Al Zones)
Enitance	0 0 0 00000000000000000000000000000000	0 Img Door	
Tim	Desc	Info	Detail [1/1]

Select [Operation] > [Console] > [Monitor] from the menu bar

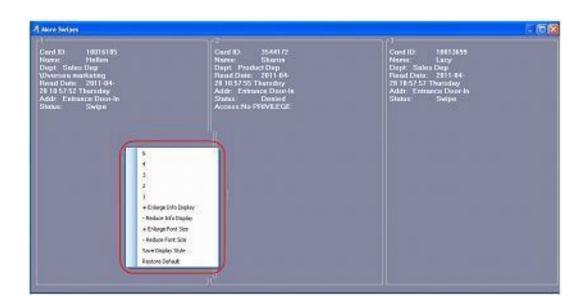
2.5.4 Display More Swipes

Only display swipe card records.

nsole O	ery Swipe Records		
Al Monitoring S			nes)
Time	Desc	linto	Detail [3/3]
			Cavd ID: 18013699
10000000000			Name: Lucy Dept: Sales Dep
10:57:58	Entrance Door-In Clear Ru	18013699-Lucy-Sales Dep-2011-04-29 10.5 n Irlo	Read Date: 2011-04-29 10:57:57 Fr Add: Entrance Door In Statue: Swipe
	Al Monitoring S HR HR Time 10:57:30 10:57:33	Al Monitoring Stop Check Adjust Time HR Manager Meeting Room Door Room Door 10.57:30 Entrance Door-In 10.57:58 Entrance Door-In Clear Ro	Al Monitoring Stop Check Adjust Time Upload GerRec Reatime Get Clear Run Info HR Manager Meeting Room Door Room Door Time Desc Info 10.57:30 Entrance Door-In 18016185-Hellen-Sales DeplOversea Market. 10.57:33 Entrance Door-In 3544172-Sharon-Product Dep-2011-04-291.

Right click card records, select "Display More Swipes".

Right click "Space part". You can adjust the display of information.



2.5.5 Download Records



Collect the access controller's records to database.

2.6 Records Query

Select [Operation] > [Query Card Records] from the menu bar

asic Config	-	C C C C C C C C C C C C C C C C C C C							
0 D	From: First Event 2011-04-29 Friday 7 To: Last Event 2011-04-23 Friday 7 Time: 00,00 C To: 23,59 C Name CardID Dept. Query Clear								
cess Control	RecID	Card NO	ConsumerNO	User	Dept	DateTime	Addr	Pas	s Desc
ess control	105	18016185		Hellen	Sales Dep\Oversea Marketing	2011-04-29 15:08:16 Friday	Entrance Door-In		Swipe
9	104	20807485	2	Jack	Sales Dep	2011-04-29 15:07:52 Friday	Meeting Room Door-In		Denied Access:No PRIVILEG
	103	18013377	6	Eric	Sales Dep\Oversea Marketing	2011-04-29 15:07:50 Friday	Meeting Room Door-In		Denied Access:No PRIVILEO
	102	18013699	5	Lucy	Sales Dep	2011-04-29 15:07:49 Friday	Meeting Room Door-In	~	Swipe
ic Operate	101	3544172	4	Sharon	Product Dep	2011-04-29 15:07:48 Friday	Meeting Room Door-In		Denied Access:No PRIVILEO
X	100	18016185	1	Hellen	Sales Dep\Oversea Marketing	2011-04-29 15:07:47 Friday	Meeting Room Door-In	~	Swipe
Ω	99	20807485	2	Jack	Sales Dep	2011-04-29 15:07:43 Friday	HB-In		Denied Access:No PRIVILED
	98	18013377	6	Eric	Sales Dep\Oversea Marketing	2011-04-29 15:07:42 Friday	HB-In		Denied Access:No PRIVILEO
	97	18013699	5	Lucy	Sales Dep	2011-04-29 15:07:41 Friday	HB-In		Swipe
	96	3544172	4	Sharon	Product Dep	2011-04-29 15:07:39 Friday	HB-In		Denied Access:No PRIVILED
	95	18016185	1	Hellen	Sales Dep\Oversea Marketing	2011-04-29 15:07:38 Friday	HB-In	~	Swipe
	94	20807485	2	Jack	Sales Dep	2011-04-29 15:07:33 Friday	Manager Room Door-In		Denied Access:No PRIVILEG
	93	18013377	6	Eric	Sales Dep\Oversea Marketing	2011-04-29 15:07:30 Friday	Manager Room Door-In		Denied Access:No PRIVILEG
	92	18013699	5	Lucy	Sales Dep	2011-04-29 15:07:29 Friday	Manager Room Door-In	~	Swipe
	91	3544172	4	Sharon	Product Dep	2011-04-29 15:07:26 Friday	Manager Room Door-In		Denied Access:No PRIVILEG
	90	18016185	1	Hellen	Sales Dep\Oversea Marketing	2011-04-29 15:07:24 Friday	Manager Room Door-In		Swipe
	89	20807485	2	Jack	Sales Dep	2011-04-29 15:07:18 Friday	Entrance Door-In		Denied Access:No PRIVILEG
	88	3000835	3	Tina		2011-04-29 15:07:17 Friday	Entrance Door-In		Denied Access:No PRIVILEG
	87	18013377	6	Eric	Sales Dep\Oversea Marketing	2011-04-29 15:07:14 Friday	Entrance Door-In		Denied Access:No PRIVILEG
	86	18013699	5	Lucy	Sales Dep	2011-04-29 15:07:13 Friday	Entrance Door-In	~	Swipe
	85	3544172	4	Sharon	Product Dep	2011-04-29 15:07:12 Friday	Entrance Door-In		Denied Access:No PRIVILED

Select Addr
Select Add
Select All Select None
Select All Select None
Close
Close

Query result as follows:

Basic Config	1 Pro-	ort To Excel Qu	Contraction of Contra			_	_		
8	From: First	t Event 💌		day 💉	To: Last Event 2011-0	4-29 Friday 🝸 Time: C	10;00 🛟 To: 23;59 📚 Query Clear		
Access Control	RecID	Card NO	ConsumerNO	User	Dept	DateTime	Addr	Pas	Desc
Access Control	105	18016185		Hellen	Sales Dep\Oversea Marketing	2011-04-29 15:08:16 Friday	Entrance Door-In		Swipe
\$	89	20807485	2	Jack	Sales Dep	2011-04-29 15:07:18 Friday	Entrance Door-In		Denied Access:No PRIVILEGE
	88	3000835	3	Tina	0.	2011-04-29 15:07:17 Friday	Entrance Door-In		Denied Access:No PRIVILEGE
	87	18013377	6	Eric	Sales Dep\Oversea Marketing	2011-04-29 15:07:14 Friday	Entrance Door-In		Denied Access:No PRIVILEGE
Basic Operate	86	18013699	5	Lucy	Sales Dep	2011-04-29 15:07:13 Friday	Entrance Door-In		Swipe
X	85	3544172	4	Sharon	Product Dep	2011-04-29 15:07:12 Friday	Entrance Door-In		Denied Access:No PRIVILEGE
	84	18016185	1	Hellen	Sales Dep\Oversea Marketing	2011-04-29 15:07:11 Friday	Entrance Door-In		Swipe
	83	20807485	2	Jack	Sales Dep	2011-04-29 15:06:51 Friday	Entrance Door-In		Denied Access:No PRIVILEGE
Attendance	82	3000835	3	Tina		2011-04-29 15:06:50 Friday	Entrance Door-In		Denied Access:No PRIVILEGE
	81	18013377	6	Eric	Sales Dep\Oversea Marketing	2011-04-29 15:06:49 Friday	Entrance Door-In		Denied Access:No PRIVILEGE
	80	18013699	5	Lucy	Sales Dep	2011-04-29 15:06:48 Friday	Entrance Door-In		Swipe

2.7 Tools

🔏 Professional Door Co	ntrol Management			-	-
File Configuration	Operation One Ca	ard Multifunction	Tools Help		
Getting Started Hide When Login 1. Add Controllers By Searching 2. Auto Add Cards By Swiping 3. Add Privileges Allow And Download Swipe again, Open Hide Configuration	Controllers	Department	Personnel	Access Privilege	Time Profile

2.7.1 Change Password

Change operator's password. Select [Tools] > [Edit Operator]

🕂 Operator	
Name:	abc
New Password:	
Confirmed Password:	
ОК	Cancel

Modify the Name and password for abc operator.

Input "New Password" and "Confirm Password" must be the same, After the modify

current password, Re-login to take effect.

Remark: Only one abc user disaply the interface above.

Active "Operator Management" in the "Extended Functions" enabled, if have more than one operator will display" change password".

🕂 Change Password	\mathbf{X}
New Password:	
Confirm Password:	
ОК	Cancel

2.7.2 DB Backup

Select [Tools] > [DB Backup]

	A Backup Database	
Click "OK"	OK Cancel]
	A Information	
	0K! AccessData_sql_20110427_161 0K	1536.bak

Click "OK", This backup file is saved in database under the default installation path.

"C:\Program Files\Microsoft SQL

Server\MSSQL10.MSSQLSERVER\MSSQL\Backup"

2.7.3 Language Option

Select [Tools] > [Option]

🔏 Option 🛛 🔀
Language: English
 House Show Getting Started When Login Auto Login
OK Cancel

Select "English", Software interface language displays in English

Select "简体中文",Software interface language displays in Simplified Chinese.

Select "Auto Login", In "Login" windows, you don't need to input "User Name" and "Password".

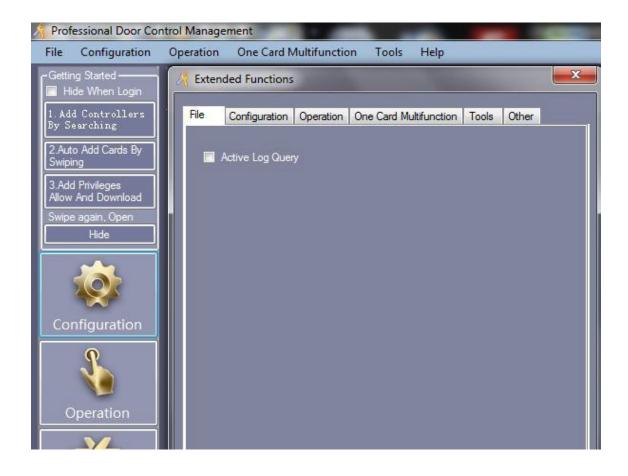
Part 3 Extended Function

Select [Tools] > [Extended Functions] from the menu bar



If you want to Activate the Extended Function . please input the password . "5678".

The extended function list is as follows:



3.1.1 Active Log Query

Select [Extended Function] > Check [Active Log Query]

	Configuration	Operation	One Card Multifunction Tools Other
	Active Log Query		
og Query			
Rec ID	DateTime	EventType	EventDesc
46	2011-04-27 16:32:43 Wednesday	Information	1.abc.13.Metting Room Door.2011-04-27 16:32:42 Wednesday-Metting Room Door-Door Open, Read Date: 12011-04
545	2011-04-27 16:32:41 Wednesday	Information	1. abc. 12, Metting Room Door, 2011-04-27 16:32:41 Wednesday-Metting Room Door-Door Closed, Read Date: 12011-0
i44	2011-04-27 16:32:39 Wednesday	Information	1.abc.11,Manager Room Door,2011-04-27 16:32:38 Wednesday-Manager Room Door-Door Open,Read Date: 02011
543	2011-04-27 16:32:37 Wednesday	Information	1.abc.10, Manager Room Door, 2011-04-27 16:32:37 Wednesday-Manager Room Door-Door Closed, Read Date: #201
542	2011-04-27 16:32:35 Wednesday	Information	1.abc.9,HR,2011-04-27 16:32:34 Wednesday-HR-Door Open,Read Date: 12011-04-27 16:32:34 Wednesday00Addr: 1
541	2011-04-27 16:32:34 Wednesday	Information	1.abc.8,HR,2011-04-27 16:32:33 Wednesday-HR-Door Closed,Read Date: 12011-04-27 16:32:33 Wednesday0Addr
540	2011-04-27 16:32:31 Wednesday	Information	1.abc.7,Entrance Door,2011-04-27 16:32:31 Wednesday-Entrance Door-Door Open,Read Date: 12011-04-27 16:32:
539	2011-04-27 16:32:30 Wednesday	Information	1.abc.6,Entrance Door,2011-04-27 16:32:29 Wednesday-Entrance Door-Door Closed,Read Date: 12011-04-27 16:32
538	2011-04-27 16:32:20 Wednesday	Information	1.abc.5,Metting Room Door[401000003],Already Upload,,
537	2011-04-27 16:32:20 Wednesday	Information	1.abc.4,Manager Room Door[401000003],Already Upload,,
536	2011-04-27 16:32:20 Wednesday	Information	1.abc.3,HR[401000003],Already Upload,,
535	2011-04-27 16:32:20 Wednesday	Information	1.abc.2,Entrance Door[401000003].Upload Basic configure Successfully[1],,
534	2011-04-27 16:32:20 Wednesday	Information	1.abc.1,Entrance Door[401000003],Upload Starting,,
533	2011-04-27 16:28:34 Wednesday	Information	1.abc.9,Metting Room Door,2011-04-27 16:28:33 Wednesday-Metting Room Door-Push Button, Read Date: 12011-04
532	2011-04-27 16:28:32 Wednesday	Information	1.abc.8,Manager Room Door,2011-04-27 16:28:31 Wednesday-Manager Room Door-Push Button,Read Date: 12011
531	2011-04-27 16:28:30 Wednesday	Information	1.abc.7,HR,2011-04-27 16:28:30 Wednesday-HR-Push Button,Read Date: 1/2011-04-27 16:28:30 Wednesday
530	2011-04-27 16:28:27 Wednesday	Information	1.abc.6,Entrance Door,2011-04-27 16:28:26 Wednesday-Entrance Door-Push Button,Read Date: 12011-04-27 16:28
529	2011-04-27 16:28:16 Wednesday	Information	1.abc.5,Metting Room Door[401000003],Already Upload,,
528	2011-04-27 16:28:16 Wednesday	Information	1.abc: 4,Manager Room Door[401000003],Already Upload,,,
527	2011-04-27 16:28:16 Wednesday	Information	1.abc.3,HR[401000003],Already Upload,,
526	2011-04-27 16:28:16 Wednesday	Information	1.abc.2,Entrance Door(401000003).Upload Basic configure Successfully[1],,
525	2011-04-27 16:28:16 Wednesday	Information	1.abc.1,Entrance Door[401000003],Upload Starting,,
524	2011-04-27 16:28:11 Wednesday	Information	1.abc.13,Metting Room Door[401000003],Already Upload,,,
523	2011-04-27 16:28:10 Wednesday	Information	1.abc.12,Manager Room Door[401000003],Already Upload,,
522	2011-04-27 16:28:10 Wednesday	Information	1.abc.11,HR[401000003]Already Upload,,
521	2011-04-27 16:28:10 Wednesday	Information	1.abc.10,Entrance Door[401000003],Upload Basic configure Successfully[1],,

3.2 Normal

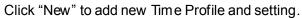
3.2.1 Activate Time profile

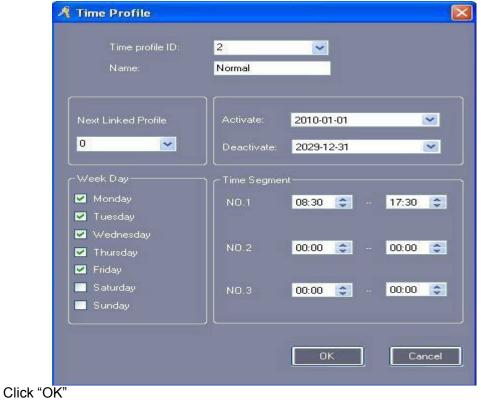
Select [Tools] > [Extended Function] > [Configuration] > Check [Time Profile]



Click [Configuration] > Click [Time Profile]









If you assign the user card "Normal", authority that work from Monday to Friday at 08:30-17:30, it has permissions to get in or out during this time range.

If you need to work on Saturday, First write 3 in "Time Profile ID", Then the "Time Profile ID" 2 linked "Time Profile ID"3.

Add new "Time Profile 3"

Name: Weekend Next Linked Profile Image: Contract of the segment Image: Contract of the segment Monday Image: Thursday I	Time profile ID:	3	~		
O Deactivate: 2029-12-31 Week Day Monday Monday Tuesday Wednesday Wednesday Thursday Friday Saturday Sunday NO.3 OD:00 OK Cancel	Name:	Weekend	_		
Week Day Time Segment Monday N0.1 08:30 - 12:30 • Tuesday Wednesday N0.2 00:00 - 00:00 • Friday Saturday N0.3 00:00 - 00:00 • Sunday Sunday OK Cancel	Next Linked Profile	Activate:	2010-01-01		
Monday N0.1 08:30 ♀ - 12:30 ♀ Tuesday Wednesday N0.2 00:00 ♀ - 00:00 ♀ Friday N0.3 00:00 ♀ - 00:00 ♀ - Saturday N0.3 00:00 ♀ - 00:00 ♀ Sunday Cancel	0	Deactivate:	2029-12-31	~	
Tuesday Wednesday Thursday Friday Saturday Saturday Sunday Sunday Cancel	Week Day		nt		
 Wednesday Thursday Friday Saturday Sunday NO.2 O0:00 ♀ - 00:00 ♀ O0:00 ♀ O0:00 ♀ Cancel 		N0.1	08:30 📚 -	12:30 🛟	
Friday Saturday Sunday ND.3 00:00 00:00 00:00 00:00 0K Cancel 7 Access Privilege Time Profile New Edt Del Pint Expent To Excel	📕 Wednesday	N0.2	00:00 😂 -	00:00 😂	
Sunday Koo Good Concel Cancel Concel Concen Concen Concen Concen Concen Concen Concen Concen Conc					
OK Cancel		N0.3	00:00 🛟 -	00:00 🛟	
Access Privilege Time Profile			ОК	Cancel	
Access Privilege Time Profile					,
New Edit Del Print Export To Excel					
Profile 1 for free access; Profile 0 for denied access. [not allow to edit]	New Edit Del Print ExportToExcel	ot sllow to edit1	_	_	

"Time Profile 2" link "Time Profile 3"

Time profile ID: Name:	Normal		
Next Linked Profile	Activate:	2010-01-01	
3 💌	Deactivate:	2029-12-31	×
Week Day	ר Time Segme	nt	
☑ Monday ☑ Tuesday	NO.1	08:30 📚	17:30 😂
☑ Wednesday ☑ Thursday ☑ Friday	N0.2	00:00 🗢	00:00 📚
Saturday Sunday	N0.3	00:00 📚	00:00 📚

After setting "Time Profile", you need to assign permissions to the corresponding user in the Access Privilege, and then the users can pass in and out at the specified "Time Profile".

Select [Access Control] > [Access Privilege] > [Change Privilege]

	(All)		~				e: 2 [Normal]	
	Name	Card ID	~		NO	Name	Card ID	
2	Jack	20807485				1 Hellen	18016185	
3	Tina	3000835						
4	Sharon	3544172						
5	Lucy	18013699						
6	Eric	18013377						
7	Steven	18013378						
8	Tom	18013379						
9	Grace	18013380						
10	Andy	18013381						
11	James	18013382	~					
Zone:)ptional Doo	(All Zone	sj	~		Selected I			
	rs m Door	s) 	×	> > <	Entrance [

After setting privilege, please select [Basic Operate] > [Console] > [Upload]

3.2.2 Activate Remote Open Door

Select 【Tools】 > 【Extended Function】 > 【Operation】 > Check 【Activate Remote open door】



Click "Operation"

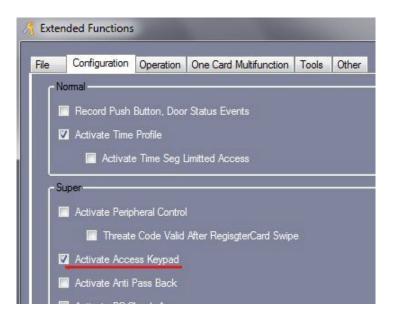
Conso	ole	Qu	ery Swi	pe Record	s						
Select All	Monitor	-∎/⊪ Stop	Check	⊘ Adjust Time	1 Upload	a GetRec	四, Realtime Get	Remote Open	💼 Clear Run Info	(All Zones)	
0	(0	0							
Entrance Door	HR		Managa Room Do								

First selected "Front Door", Then click "Remote Open".

Conse	ole Query	/ Swipe Records					
Select All		🖾 📀 🕇 heck Adjust Time Upload	e[®] ⊡₀ GetRec Realtime Get	Remote Open	💼 Clear Run Info	(All Zones)	
Entrance Door		anager Meeting om Door Room Door					
	Time	Desc	Info		Detail [1/1]		
(i) 1	15:37:13	Entrance Door[4010000	03] Remote Open Do	or Successfully			

3.2.3 Activate Access Keypad

Select 【Tools】 > 【Extended Function】 > 【Configuration】 > Check 【Active Access Keypad】



Click Configuration > PWD MGT

File Configuration Op	eration One Card N	Aultifunction T	ools Help		
Getting Started	Controllers D	epartment	Personnel	Access Privileg	ge Time Profile Pwd MGT 1
1. Add Controllers By Searching	Password Manageme	ent			
2 Auto Add Cards By Swiping	Card + PIN PIN Code	Controller's Pass	word Manual Input P	assword	
3.Add Privileges	Reader #	SM .	Description	Position	Card + FIN
Allow And Download	7	223103876	1	n001-1-In	
Swipe again, Open	8	223103876	2	m001-1-Exit	
Hide	9	223103876	3	m001-2-In	
	10	223103876	4	n001-2-Exit	V
Configuration Configuration					
Attendance					

SN	Description	Position	Swipe + Keypad	
401000003	1	Entrance Door-In		
401000003	2	Manager Room Door-In		23
401000003	3	HB-In		
401000003	4	Meeting Room Door-In		

If you checked the Swipe + Keypad , That means you have to use RFID card + PIN Code To Open the door.

【PIN Code】

ConsumerNO	Name	Card ID	Department	Pwd
	Hellen		Sales Dep\Oversea Marketing	Changed
	Jack	and a second s	Sales Dep	UnChanged
	Tina	3000835		UnChanged
	Sharon		Product Dep	UnChanged
5	Lucy	18013699	Sales Dep	UnChanged
	Eric	18013377	Sales Dep\Oversea Marketing	UnChanged
7	Steven	A Change Passwo	rd [Eric]	UnChanged
8	Tom	A Change Passwo		UnChanged
9	Grace		*****	UnChanged
10	Andy	New Password:		UnChanged
11	James	Confirm Password:	*****	UnChanged
12	Tommy			UnChanged
13	N18013384	ОК	Cancel	UnChanged
14	N18013385			UnChanged
15	N18013386	18013386		UnChanged
16	N18013387	18013387		UnChanged
			Change Password	IK Cance

PIN Coder: Pwd default is 345678. You can Change it If you want. But the Pwd must be 6 digits.

【Controller's Password】

Password	Adapted Reader	
58	(All)	New Password: 6868
6868	Entrance Door-In	
		Adapt To: Entrance Door-In
		Note: [All] Maximum of Password Entrance Door-In Manager Room Door-In
		HB-In
		Meeting Room Door-In
		Add
		Delete

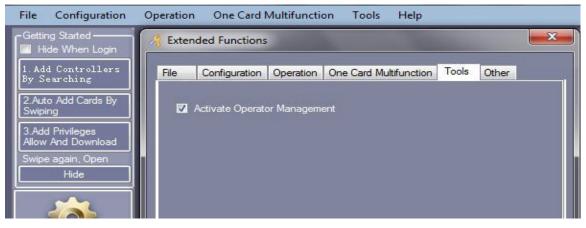
You can add 4 different Passwords AT MOST to each door. In case somebody forgot to bring The ID card. Password can be 6 digits or Less. If it is less than 6 digits, You should put Password + ENT on the keypad.

【Manual Input Password】

1 2 3 4	40100003 40100003 40100003 40100003	1 2 3 4	Entrance Door-In Manager Room Door-In HR-In Meeting Room Door-In	
3	401000003	3	HB-In	
		13.253		
p.:	401000003	4	Meeting Room Door-In	

3.2.4 Activate Operator Management

Select 【Tools】 > 【Extended Function】 > 【Tools】 > Check 【Active Operator Management】 Click OK to Restart software



Click [Tools] >Click [Operator Management] After restart software

	Edit Operator	
	Operator Management	
	DB Backup	
	Option	
	Extended Functions	
	Interface Lock	
	Exit	
No.	Tools - ? Help - Super:abc MsAccess - Ver: 5.25.75	
A Opera	itor Management	
+ /	🖌 🗙 📰 🎶 🎼 🏧 dit Del Set Password Edit Privilege Groups Zones	
	ator Name	
abc	alor Name	
abc		

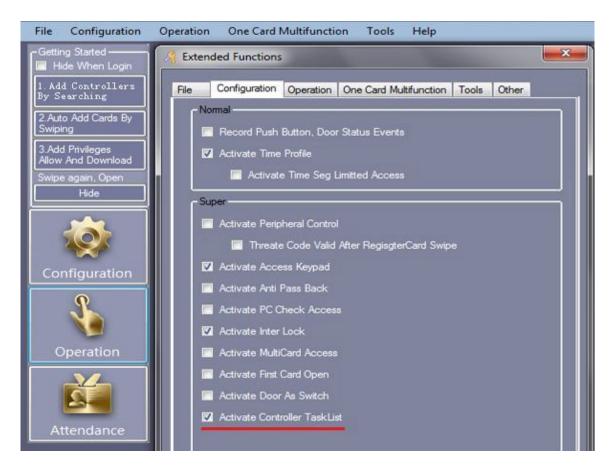
You can use the "New", "Edit", "Del", "Edit Privilege", "Groups" and "Zones" for the operator.

Edit Privilege : assign the executive operation and function privilege to operators.

Attention: "abc" is the default hign-level Administrators, can not "Del" and "Edit Privilege".

3.2.5 Activate Controller Task List

You can use this function to set up automatic open and close time for Each door. Select [Tools] > [Extended Function] > [Configuration] > Check [Activate Controller Task List] Click OK to Restart software



Click 【Configuration > 【Task List】

File Configuration	Operation One Card Multifunction Tools Help
Getting Stated	Controllers Department Personnel Access Privilege Time Profile Pwd MGT Inter Lock Task List
1 Add Controllers By Searching	
2 Auto Add Cards By Swping	
3.Add Privleges Now And Download	
Swipe again, Open Hide	
İ	
Configuration	
Operation	

נ נ (Deactivate: 202 Dperate Time: 19:0 -Week Day I™ Monday I™ Tue:	9-12-31 Monday	⊻ ▼ y ⊻ Thu	rsday		Friday		2 Sat		>			
	Access Method: 7 (I	n-Out) Card + Password	4				~		Ē	Add	Delete	Close	
	100000 Inc. 100.	nout) card + r assword	1 7			1				Auu			
	lotes:												
TaskID	From	То	Time	Mor	Tue	Wei	Thu	Fri	Sat	Sun	Adapt To	Access Method	ΙNo
	2011-04-28 Thursday	2029-12-31 Monday	08:30								Entrance Door	10. Trigger Once (V3.9)	
2	2011-04-28 Thursday	2029-12-31 Monday	08:30								HB	0. Door Controlled	
			17:30					~			HB	1. Door Open	
3	2011-04-28 Thursday	2029-12-31 Monday	17:30						-				
3 4	2011-04-28 Thursday 2011-04-28 Thursday		17:30	~	\checkmark		~			~	HB	2. Door Closed	1
4		2029-12-31 Monday		✓		>	>		~	~	HR Meeting Room Door	2. Door Closed 3. Disable Time Profile	-
22	2011-04-28 Thursday	2029-12-31 Monday 2029-12-31 Monday	19:30	1000	2.462	10000		1000		1000	1000		
4 5	2011-04-28 Thursday 2011-04-28 Thursday	2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday	19:30 08:30		~	~	~		~	~	Meeting Room Door	3. Disable Time Profile	
4 5 6	2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday	2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday	19:30 08:30 12:00	>		<!--</td--><td>></td><td></td><td>></td><td>></td><td>Meeting Room Door Meeting Room Door</td><td>3. Disable Time Profile 4. Enable Time Profile</td><td></td>	>		>	>	Meeting Room Door Meeting Room Door	3. Disable Time Profile 4. Enable Time Profile	
4 5 6 7	2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday	2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday	19:30 08:30 12:00 13:30	N N	> > >	> > >	N N	> >	N N	> > >	Meeting Room Door Meeting Room Door Meeting Room Door	3. Disable Time Profile 4. Enable Time Profile 3. Disable Time Profile	
4 5 6 7 8	2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday	2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday	19:30 08:30 12:00 13:30 14:00		Y Y Y Y	Y Y Y			N N N	N N N	Meeting Room Door Meeting Room Door Meeting Room Door Meeting Room Door	3. Disable Time Profile 4. Enable Time Profile 3. Disable Time Profile 9. MoreCard Enable	
4 5 6 7 8 9	2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday 2011-04-28 Thursday	2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday 2029-12-31 Monday	19:30 08:30 12:00 13:30 14:00 17:30	N N N N	y y y y y y y	Y Y Y Y Y			y y y y	N N N N	Meeting Room Door Meeting Room Door Meeting Room Door Meeting Room Door Meeting Room Door	3. Disable Time Profile 4. Enable Time Profile 3. Disable Time Profile 9. MoreCard Enable 8. MoreCard Disable	

3.2.6 Activate Anti Pass Back

Select [Tools] - [Extended Functions] Put the Password "5678"

Check the "Anti-passback" Click OK to restart the Software. Then Select [Access Control] > [Anti-passback]

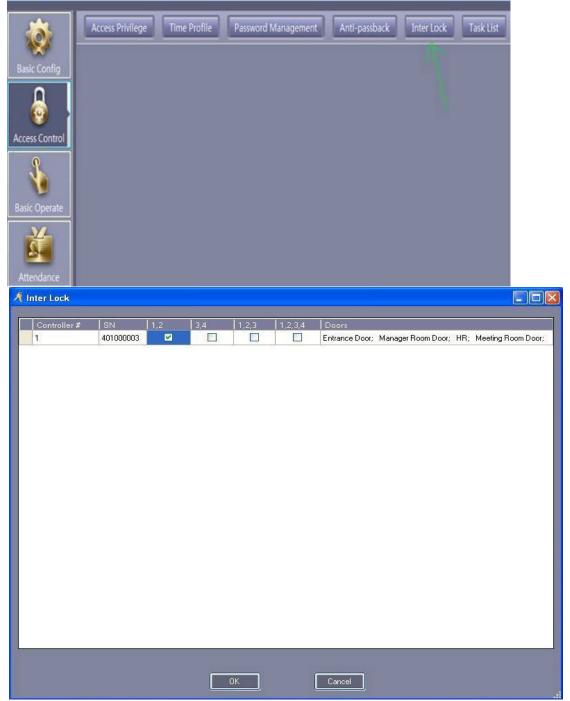
Controller#	SN	Active Keypad	Doors
1	401000003		Entrance Door: Manager Room Door; HR; Meeting Room Door;
		Anti-passback[40100	00003]
		 Disable 	
		No.1 / No.2	2, No.3 / No.4
		No.1.No.3 /	/ No.2, No.4
		No.1 / No.2	2, No.3
		No.1 / No.2	2. No 3. No 4
		ОК	Cancel
			š*
		Edit	Close

7.4-3 Multi doors inter lock:

If you have 2 or more doors and want them to lock to each other , Like you have to lock one door , then you can open another door. But You must install magnetic Sensor on the door.

Select [Tools] - [Extended Functions] Put the Password "5678"

Check the "Inter Lock" Click OK to restart the Software. Then Select [Access Control] > [Inter Lock]



3.2.7 Activate Multicard Access

The first group has two persons, the second group has two persons, and the third group has two persons. Each group comes two persons read the card together then allowed to open the door.

Select [Tools] - [Extended Functions] Put the Password "5678"

Check the "Multi-card access" Click OK to restart the Software. Then Select [Access Control] > [Multi-card access]

Active								
	Total Nee	ded <mark>6 🤤</mark>						
ОК		ide: People						
		oup 1 <mark>2 🤤</mark>	Group 5 🛛 🤤					
Cancel		oup 2 2	Group 6 0 😂					
		oup 3 <mark>2 文</mark>	Group 7 0					
		oup 4 🛛 🤤	Group 8 <mark>0 🤤</mark>					
Department	(All)		~	Selected Users:				
	Name	Card ID	Selected Group #	Group NO	NO	Name	Card ID	
10	Andy	18013381	a setter second a second second second	1	1	Hellen	18016185	
11	James	18013382	3	1	2	Jack	20807485	
12	Tommy	18013383		2	3	Tina	3000835	
13	N18013384	18013384		2	4	Sharon	3544172	
14	N18013385	18013385		2	5	Lucy	18013699	
15	N18013386	18013386		3	6	Eric	18013377	
16	N18013387	18013387		3	7	Steven	18013378	
				3	8	Tom	18013379	
				3	9	Grace	18013380	

3.2.8 Activate First Card Open

Select [Tools] - [Extended Functions] Put the Password "5678"

Check the "First Card Open" Click OK to restart the Software. Then Select [Access Control] > [First Card Open]

Active DK Cancel	the do		End Time: Control2 After end time the door swite	20:00	 ✓Week Day ✓ Monday ✓ Tuesday ✓ Wednesday ✓ Thursday ✓ Friday ✓ Saturday ✓ Sunday
Department:	(All)	×	Selec	ted Users:	
Jser ID	User Name	Card NO		Jser ID → User Name	Card NO
2	Jack	20807485		1 Hellen	18016185
3	Tina	3000835		6 Eric	18013377
4	Sharon	3544172			
5	Lucy	18013699			
7	Steven	18013378	>>>]		
8	Tom	18013379			
9	Grace	18013380			
10	Andy	18013381			
11	James	18013382			
12	Tommy	18013383			
13	N18013384	18013384			
14	N18013385	18013385	<<		
15	N18013386	18013386			
16	N18013387	18013387			

3.2.9 Activate PC Check Access

If you need to enter and exit by the cards, You need to check it to active this function. Select 【Tools】 - 【Extended Functions】 Put the Password "5678" Check the "Activate PC Check Access" Click OK to restart the Software.

If you install the software to a new PC and want to transfer the existing data to the new software, You have to do following steps: Go to your old PC and click C: Drive then find the folder "Access control" Click to open it.

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Favorite Links Pictures Music Recently Changed More > Endders	 Malware_Removalx64 0e6dc220b4cd837496d 360Rec 634c8dc2d584cc61f371 0722d956f01a5fd2d4d9 5728da16939ec2400282 	2/21/2012 13:32 10/27/2011 13:36 10/27/2011 13:22	File Folder File Folder File Folder File Folder File Folder File Folder		
Folders	AccessControl d0b89a6476489c7.45.4 d5a3521102aa16 Size: 19.1	2/15/2013 16:38 10/27/2011 15:40 ated: 2/8/2013 15:00 5 MB AccessControl	File Folder File Folder File Folder File Folder File Folder File Folder		

Then Double Click "backup"

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🔰 0e6dc220b4cd8374	496d70	🔊 n3k_jm.dll	4/14/2002 23:35	Application Extens
360Rec		n3k_log	2/15/2013 16:38	Text Document
34c8dc2d584cc6		🧏 N3000	10/12/2012 06:59	Application
0722d956f01a5fd2		N3000.exe	1/8/2012 19:28	CONFIG File
5728da16939ec240	02820(Readme	8/31/2012 16:55	Microsoft Office
AccessControl		SqlSet	8/31/2012 16:27	Application
BACKUP		SqlSet.exe	1/8/2012 19:27	CONFIG File
PHOTO		tiCCard3000.bak	2/15/2013 16:38	BAK File

Find the latest back up data, Then Right Click it select Copy. After that to paste it to USB memory or CD. Then Change the Name from .bak to iCCard3000.mdb. Right Click it then Copy it.

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Then go to your new PC to Open C: Drive to open the "Access control" folder then paste the iCCard3000.mdb file to replace It.

File Edit View Tools Help 🌗 Organize 🕶 🏢 Views 💌 🚳	Burn	_	_	-
Favorite Links	Name	Date modified	Туре	Size
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 Computer HP (C:) _Malware_Removab/64 0e6dc220b4cd837496d708a9 360Rec 634c8dc2d584cc61f37116e4 0722d956f01a5fd2d4d98069f. 5728da16939ec24002820624C AccessControl BACKUP PHOTO zh-CHS d0b89a6476489c7d54 	 Interop.JRO.dll n3k_controller.dll n3k_im.dll n3k_log N3000 N3000.exe Readme SqlSet SqlSet.exe tiCCard3000.bak 	1/5/2012 02:19 10/12/2012 06:18 2/15/2013 16:38 4/14/2002 23:35 2/15/2013 16:38 10/12/2012 06:59 1/8/2012 19:28 8/31/2012 16:55 8/31/2012 16:27 1/8/2012 19:27 2/15/2013 16:38	Application Extens Application Extens XML Document Application Extens Text Document Application CONFIG File Microsoft Office Application CONFIG File BAK File	9 k 131 k 30 k 309 k 17 k 5,634 k 1 k 5,390 k 355 k 1 k 1,276 k

If you want to use more functions about this system, Please read Another User Menu on CD in details.

Important :

We recommend you to backup your access control software everyday. In case your computer crashed .

If your software requires registration code, The Registration is "2004"